



## **Personal Information Change Form (Address or Name Change)**

When your address (or a name change) is updated in our system, it automatically updates Wellmark and Delta Dental through a weekly transmission. This generates new ID cards from Wellmark in about 7 - 10 business days from when you update your record in their system. (Delta Dental will not send you new cards.) This form is used by the Benefits Specialist to update 121 Benefits if you have any account(s) with them.

Effective Date of Change: \_\_\_\_\_

Company Name: \_\_\_\_\_ Heartland AEA

Employee Name: \_\_\_\_\_

### **Address Change**

**Previous** Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**New** Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### **Name Change**

**Previous** Name: \_\_\_\_\_

**New** Name: \_\_\_\_\_

**Employee Signature** \_\_\_\_\_

**Date** \_\_\_\_\_